

DELHI DEVELOPMENT AUTHORITY
OFFICE OF ACCOUNTS OFFICER (MED.)I

No.PA/Dir.(M&P)Consultant/2014 / 78

Dt. 11.8.2014

Sub: Guidelines for over and above requests from employees/pensioners for Indoor/OPD Medical Claim.

In continuation of Guidelines circulated vide No. PA/Dir.(M&P)Consultant/2014/62/ Dt.14.7.14 by Medical Cell, it has been further decided that all representations to allow differential medical claims over and above the admissible amount (both for indoor/OPD medical reimbursement) will henceforth be forwarded by Zonal Offices after completing following pre-requisite for presenting the case before Special Finance Committee for further examining the cases on merits and recording the recommendations.

Certificates:

1. AO(CAU) will record certificates that (a) expenditure under Annual Ceiling has already exhausted (b) details given by the employee in the format has been verified w.r.t. the Zonal record (c) the case has been checked in CAUs office w.r.t. guidelines already circulated by Medical Cell and the case is fit for examination by Special Finance Committee.

Above certificates are most required and should be invariably recorded before forwarding any case. As such, CAU may get bold letter rubber stamp of these certificates and this may be recorded on the format itself with due signatures of AO (CAU) and the case may be got forwarded thereafter from Zonal Dy. CAO to Member Secretary (Spl. Committee).


Accounts Officer (Med.)I

All Zonal Dy. CAOs

Copy to:-

1. CAO for kind information please
2. OSD to FM for kind information please
3. Director (Med.&Pen.)Consultant.
- ✓ 4. Dy. CAO (Med.)/Consultant
5. Sr. A.O.(M)II
6. Advisor (Finance & Medical)